

Minutes of a Meeting of the Active Black Country Board

27th March 2018 at 9.00am

Black Country Housing Group, 134 High Street, Rowley Regis B65 0EE

Present: Deborah Williams Chair
Richard Callicott (RC) Independent Board Member
Arwyn Jones (AJ) Independent Board Member
Amanda Tomlinson(AT) Independent Board Member

In Attendance: Sarah Middleton (SM), Ian Carey (IC), Tim Aldred (TA) and Shafim Kauser (SK) - Black Country Consortium Ltd.

Apologies: Graham Macpherson, Alison Shipway, Cllr Peter Miller, John Denley and Van Willerton

01/18 **Conflicts of Interest and Declarations of Interests**

None

Chair reminded all Board members to return completed declarations of interest forms to secretariat if they have not been done so already.

02/18 **Approval of Minutes of Board Meeting on 21st November 2017 and Matters Arising**

Agreed that the minutes of the meeting held on 21st November 2017 were received and confirmed as a correct record.

03/18 **Actions from Active Black Country Away Day – January 2018**

Agreed that the actions from the Black Country were received and confirmed as a correct record.

04/18 **Year End Programmes:**

a) Sport England Q4 Update

IC reported on the Q4 update submitted to Sport England and circulated with the agenda. Membership of the ABC Director and Chair to various groups and

bodies was noted. Progress and activity on other issues was noted. Board noted the RAG ratings.

b) Programme Performance

i. Programme Reports

IC and TA provided a year end update on all programme delivery as outlined in the report circulated with the agenda. IC provided details of items of interest to include action taken to develop local action groups including the local authorities to bring partners together and work on specific issues.

RC reported that he attended a primary school conference in Walsall which he found to be excellent. RC advised that more schools were now involved and there is a significant increase in primary school premium funding.

RC provided an update on the plans for an inclusion festival that he is leading. The intention is to begin with a small festival and allow this to grow organically.

Board noted the success of individual programmes and those that are continuing for another 6-12 months. Board thanked IC for the detailed report and found this to be informative.

ii. Finance

IC reported on the financial position up to 31st January 2018. Items of particular note were drawn to the Board's attention in particular changes to income received and SLA contributions.

SM advised that the Board can be provided with any further information should further clarity be required.

Board noted the financial position and found the current presentation of the report with explanatory commentary clear and informative.

c) Safeguarding

TA reported on the status and progress of the safeguarding policy and implementation as outlined in the report circulated with the agenda.

Board noted the progress to date and further action. A discussion took place regarding board members undergoing DBS clearance as part of their membership. All Board members were in agreement that this was a good idea and displayed good practice.

05/18

Towards an Active Black Country Strategic Alignment

a) Updates

IC provided an update as detailed in the report circulated with the agenda. Board noted membership of the ABC Director to the Black Country and West Birmingham NHS STP Wider Determinants of ill Health Group and the work being undertaken to develop the priority for the wider determinants for ill health strand.

Chair felt that this was an important link to meet the partnership's strategic aims and health outcomes.

AT advised that the paper was helpful and asked that updates are reported in this way at future meetings. AT requested that the issue of risk is incorporated in future updates.

Agreed that the Board approved the progression of the hosted NHS STP post.

b) Pipeline of Opportunity

IC provided an update of emerging programmes of work and funding available as outlined in the report circulated with the agenda.

06/18

Board Development

Chair reported on the paper prepared by AS and circulated with the agenda. Chair advised that a draft recruitment pack had been produced by AS and once this has been approved, recruitment will take place at the end of April.

Chair confirmed that soft approaches to potential Board members had been made.

Agreed that:

1. A nominations committee is formed
2. Members appointed to the ad-hoc committee are Deborah Williams, Arwyn Jones, Amanda Tomlinson and Richard Callicott
3. Chair of the nominations committee shall be Deborah Williams

4. The nominations committee shall undertake the recruitment of new Board members and make a recommendation to the Board

Agreed that the recruitment pack is shared with the Board once it is finalised. AT agreed in principle to being a member of the nominations committee but advised that this would depend on capacity.

- **West Midlands Regional Chairs Meeting**

Chair reported on the last West Midlands Regional Chairs Meeting and confirmed that the objective is to work together in a cohesive manner.

- **Update and compliance with Sport England Tier 3 requirements**

Board noted the matters outlined in the report circulated with the agenda.

- **Priority Development Areas**

A discussion took place regarding the Commonwealth Games. DW provided details of various bodies and organisations currently involved in the funding and development of the Commonwealth Games. Board noted that ABC are seeking to co-ordinate with these organisations and to be able to link into the Games.

07/18

ABC Business Plan 2018-2019

IC gave a presentation detailing the structure of ABC and the four strategic themes. IC advised that these themes are not linked to geographic areas. SM advised that once the dashboard is developed, the Board will be able to capture the high-level activity.

IC presented the budget to the Board and outlined areas of change which included the reduction in funding and Sport England approval to carry forward amounts from previous years. The carry forward amount from the current year will absorb the reduction in funding.

SM advised that background information to the budget is available to the Board.

Agreed that IC will circulate the background information to the 2018/19 implementation plan.

The contingency amount was drawn to the Board's attention. This contingency is separate from the reserves. A 2018 awards event has not been budgeted for and funding would need to be drawn from sponsorship or another source. AT questioned if the partnership had the capacity and resource to obtain sponsorship.

Board discussed whether an alternative model may be delivered at a reduced cost. RC felt that it was essential to hold an awards event, however other options should be explored.

Agreed that IC will produce a paper outlining the alternative options to be considered at the next meeting

AJ questioned the broader intention to secure additional funding from other sources. IC confirmed that senior posts currently being recruited for will develop growth of funding.

SM confirmed that the dashboard will not only reflect the core funding but also additional funding that the board may be able to bid for.

DW reported on how Sport England currently issue funding. Organisations will be required to achieve a step change during the three-year period. DW has advised Sport England that it may not be possible to achieve the step change in outcomes within three years but that actions and processes will be in place to achieve the step change.

Agreed that the Board approves the budget as presented for the year April 2018 to March 2019

08/18

Forward Planner

- Items for inclusion

A general discussion took place regarding future plans and milestones.

Agreed that IC will develop the Forward Plan and circulate to the Board

09/18

Commonwealth Games

Sarah Middleton provided an update on the Commonwealth Games.

10/18

Any other business

a) **Sporting Equal Awards**

RC advised that he attended this event and he was made aware that funding has been created by the London 2012 Olympics. This is a resource that may be tapped into.

RC will produce a paper detailing the funds available locally and nationally.

b) **Arena in Wolverhampton**

RC advised that he has been approached by the University of Wolverhampton who want to build and run an arena in Wolverhampton. RC felt that there was a need and demand for a 3 – 5k capacity arena.

SM advised that we need to understand the demand and whether it is a genuine gap. If the demand is there, this can be built into the pipeline.

Agreed that IC will share a briefing note to all board members

11/18

Next Meeting

The next meeting of the Board will be held on Thursday 17th May 2018 at 10.00am at the National Metalforming Centre, 49 Birmingham Road, West Bromwich B70 6PY.

(The meeting closed at 11.20am)